

As Of <= 03/31/2022

Office of Management and Budget (OMB)

The mission of the Office of Management and Budget (OMB) is to partner with Miami-Dade County Departments to provide excellent services to the community through optimal resource allocation, results-oriented planning and process improvement, maximizing grant and alternative funding opportunities, and monitoring the use of County, state, federal and/or private funds to ensure effective service delivery and compliance with funding requirements.

Owner:
Clodfelter,
David (OMB)
Department:
OMB

Perspective Name	Objective Name	Measure Name	As Of		Actual	Business Plan Goal	Actual FYTD	FYTD Goal	
Customer	Provide Excellent Customer Service (OMB)	Percentage of Payments Processed within 21 Days (or within 25 days beginning 3/1/2021) - Ryan White	Nov '21		11.0%	85.0%	12.0%	85.0%	
		County Quarterly Budget Report issued to the Board within 45 days after quarter-end	'20 FQ2		Yes	Yes	Yes	Yes	
		Percentage of Payments Processed within 21-Days - CBOs	Jan '22		n/a	85.0%	n/a	85.0%	
	Actively pursue grant and sponsorship funding opportunities (OMB)	Grants, Sponsorship & Marketing Funding Received (in \$ millions) – Annual	2021 FY		\$49.0M	\$55.0M	\$49.0M	\$55.0M	
	Monitor County Bond Programs (OMB)	Number of Business Days to Process BBC-GOB Reimbursement Requests	'22 FQ2		6.57 days	10.00 days	30.39 days	10.00 days	
		Value of BBC-GOB funds expended QTR. (in millions)	'22 FQ2		\$17.4M	\$57.4M	\$28.2M	n/a	
		Percentage of BBC-GOB program completion	'22 FQ1		71.9%	n/a	71.9%	n/a	
	Prepare budget that supports the County's mission (OMB)	GFOA Budget Scores	2019 FY		3.3	3.3	3.3	3.3	
	Promote development in distressed areas by monitoring CRAs (OMB)	Percentage point increase in all CRAs taxable value compared to the County tax roll: KPI	2020 FY		6.6 % points	8.5 % points	n/a	n/a	
	Lead/Conduct Performance Analysis Projects (OMB)	Performance Analysis Projects Completed	2021 FY		8	8	8	8	
	Ensure Effective County Management through Strategic and Business Planning, Execution and Reporting (OMB)	Active Performance Management System Users (90 Day)	Mar '22		447	450	434	450	
		Strategic Plan Objectives with Aligned Scorecard Objects	'22 FQ2		100.00%	100.00%	100.00%	100.00%	
	Promote the Use of Lean Six Sigma (LSS) Techniques (OMB)	Employees Trained in LSS Yellow Belt Methodology (via OMB program)	'22 FQ2		1,464	1,400	1,464	1,400	
		% of County Workforce with Lean Six Sigma Certification	'22 FQ2		4.076%	3.750%	4.076%	3.750%	
		Number of County Employees Obtaining Lean Certificate	'22 FH1		6	2	6	2	
Orange and Blue Belt Training Overall Satisfaction Rate		'22 FQ1		4.63	4.75	4.63	4.75		
Number of County employees completing advanced Lean Six Sigma training programs		2021 FY		41	20	41	20		

		Number of attendees in an Orange or Blue module class	'22 FQ2		91	75	203	150	
		Employees Trained in LSS Green Belt Methodology (via OMB program)	'22 FQ2		162	150	162	150	
		Yellow Belt Training Overall Satisfaction Rate	'22 FQ1		4.80	4.75	4.80	4.75	
		% of Active County Executives Managers and Supervisors with Lean Six Sigma Certification	'22 FQ2		11.20%	11.00%	11.20%	11.00%	
Financial	Meet Budget Targets (OMB)	Expen: Total (OMB)	'22 FQ2		\$4,695K	\$11,946K	\$16,848K	\$23,892K	
		Revenue: Total (OMB)	'22 FQ2		\$1,801K	\$11,947K	\$9,016K	\$23,894K	
		Positions: Full-time Filled (OMB)	'22 FQ2		93	111	93	111	
	Maintain Healthy Reserves (OMB)	Contingency Reserve as % of operating budget (excluding operating reserves)	2020 FY		2.58%	5.00%	2.58%	5.00%	
		% of GF budget Adjusted to Exclude Operating Reserve from Total Budget	2020 FY		4.46%	5.00%	4.46%	5.00%	
		Carryover as a share of General Fund Budget	2020 FY		4.3%	3.7%	4.3%	3.7%	
Internal	Maintain Compliance (OMB)	Percentage Rate of Part A Formula Grant Expenditures - Ryan White	2021 FY		95%	95%	95%	95%	
		Comprehensive Site Visits - Ryan White	'22 FQ1		0	0	0	0	
		Number of Site Visits - CBOs	'22 FQ2		42	0	54	0	
Learning and Growth	Ensure performance evaluations are completed timely (OMB)	% of Performance Appraisals Completed Within 2 Weeks of Employee Status Date (OMB)	'21 FQ1		75.0%	80.0%	75.0%	80.0%	

[Edit Scorecard](#)

Initiatives for Objectives

Objective Name	Initiative	As Of	Status	Budget	Timing	Quality	Risk	Scope	Owners
Lead/Conduct Performance Analysis Projects (OMB)	PROS: Review Contract Management Processes and Resource Levels	2/3/2022	Complete						Horton-Tavera, Amy (OMB); Morales, Mayra E. (OMB)
	MDCR: Analyze the Inmate Grievance and Discipline Processes	1/21/2022	Complete						Horton-Tavera, Amy (OMB); Maxwell, Carlos M. (OMB); Morales, Mayra E. (OMB)
	Six Sigma: CAHSD Domestic Violence Assistance (Wave 8)	5/31/2021	Complete						Bolt, GiGi (OMB); Morales, Mayra E. (OMB)

	Six Sigma: PROS Accounts Receivable (Wave 9)	1/21/2022	Complete						Maxwell, Carlos M. (OMB)
	Six Sigma: PROS Time to Hire (Wave 9)	1/21/2022	Complete						Maxwell, Carlos M. (OMB)
	Countywide: Support ERP implementation	1/31/2020	In Progress						Horton-Tavera, Amy (OMB); Maxwell, Carlos M. (OMB); Morales, Mayra E. (OMB)
	Countywide: Clerk of Courts parking violation and citation fines	1/30/2020	In Progress						Horton-Tavera, Amy (OMB); Maxwell, Carlos M. (OMB)
	Countywide: Review Impact of Constitutional Offices	1/21/2022	In Progress						Maxwell, Carlos M. (OMB)
	Six Sigma: ISD Fleet Preventive Maintenance (Wave 8)	5/31/2021	Complete						Bolt, GiGi (OMB); Morales, Mayra E. (OMB)
	Six Sigma: Heavy Fleet Repair Analysis (Black Belt Wave 2)	3/15/2021	In Progress						Bolt, GiGi (OMB); Ferreira, Roy (OMB); Maxwell, Carlos M. (OMB)
Process Annexation Applications	Miami Springs Annexation	2/15/2022	In Progress						Fernandez, Jorge (OMB); Rasha Cameau
	Medley Annexation	2/15/2022	In Progress						Fernandez, Jorge (OMB); Rasha Cameau
	Doral Sec 6 Annexation	2/15/2022	In Progress						Fernandez, Jorge (OMB); Rasha Cameau
	Doral Sec 16 Annexation	2/15/2022	In Progress						Fernandez, Jorge (OMB); Rasha Cameau
	Sweetwater Annexation	2/15/2022	Complete						Fernandez, Jorge (OMB); Rasha Cameau
	South Miami Annexation	2/15/2022	In Progress						Fernandez, Jorge (OMB); Rasha Cameau
	Virginia Gardens Annexation	2/15/2022	In Progress						Fernandez, Jorge (OMB); Rasha Cameau

